

How to "ADD" a Patient to an Incident In ePCR

If you have an incident with multiple patients you can add as many as you like. When you "ADD" a patient it will only copy the CAD related demographics (Inc. # / Location / Times / Etc...) no patient information will be copied, even if you have entered the first patient's information.

- **NOTES:**

- You can only "ADD" patients to an open status PCR. Not one marked "Complete"
- If you accidentally add a patient you can delete that PCR **PRIOR TO SAVING IT TO SERVER!**

Select the "Dispatched" status incident from the Pending PCR's box (Lower Box). Highlight the Incident. The "Add Patient" button will light up, click on the button. It will open the PCR for editing, If you do not want to enter information at that time or another crew member is going to complete the PCR for that patient you can click the Inbox button to return to the Inbox. If the other crew member is setup on your current crew the PCR can be saved to the server and they will be able to login with their credentials and see it in their Pending PCR box.

1. Request the "Dispatched" status PCR, highlight it and click the "Add Patient" button:
 - a. If you are creating a manual PCR for some reason you can enter all the dispatch information, go back to the inbox and add patient at that time. It will copy the demographic information the same as a "Dispatched" incident.

The screenshot displays the ePCR software interface. At the top, there is a toolbar with buttons for Open, New, Add Patient, Move, Merge, Print, and Delete. Below the toolbar, there are two main sections:

PCRs checked out to your Inbox

Run/Case Nu...	Status	First Name	Last Name	Address 1	DC
<input checked="" type="checkbox"/> test only	Open	How To Add	a Pt To an Inci...	123 Main Street	

Pending PCRs

Run/Case Nu...	Depart Scene	Status	First Name	Last Name	
E25_341324...		Dispatched			⏏
E25_341324...		Dispatched			⏶
E25_341324...		Dispatched			⏷
E25_341322...		Dispatched			⏏

At the bottom of the interface, there is another toolbar with buttons for Exit, Request PCR, Save to Server, Messages, Help, Options, and a globe icon with a plus sign.

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- It will automatically open the one you have added for editing. You can return to the inbox if you are not going to edit or another crew member will be editing it.

TabletPCR 9/10/2013 11:52:30 AM

Trip Patient Subjective Objective Vital Signs Interventions Outcome Review

Dispatch Run/Case Number test only Incident Number Nature of Call <Not Appli... Call Type ALS Response Mode OMEGA Response Delay <None> Primary Role Dispatch Delay Not Applic... Dispatch GPS Loca... Dispatch Zone EMD Performed Not Known MPDS Code LEMSA Identifier (R... Alameda PSAP Identifier Phone Call

Run/Case Number: (1 of 22)
test only

Inbox Complete PCR Help Options Attach Previous Next

- When you go back to the Inbox the patient you added will be at the top. As you can see it did not copy the patient information. If you scroll to the right, or expand to full screen you will see the PCR ID is now a "-1", for every patient you add it will number them with a "Negative" number until save to server is performed. It will then assign the next available number in the system and you will not be able to delete it.

Run/Case Nu...	Status	First Name	Last Name	Address 1	Crew 1 Name	PCR ID
test only	Open			123 Main Street	Steve Rodgers	-1
test only	Open	How To Add	a Pt To an Incident	123 Main Street	Steve Rodgers	408358

- If you highlight the patient added the "Delete" button will light up and can be removed if necessary

Run/Case Nu...	Status	First Name	Last Name	Address 1	Crew 1 Name	PCR ID
<input checked="" type="checkbox"/> test only	Open			123 Main Street	Steve Rodgers	-1
test only	Open	How To Add	a Pt To an Incident	123 Main Street	Steve Rodgers	408358